

As a self-employed applicant, what documents do I need to provide?

1 SCENARIO 1

I was self-employed for the full previous tax year and have filed my IR3.

I was self-employed for the period 1 April 2018 – 31 March 2019 and I **have** filed my IR3 to Inland Revenue.

When submitting your KiwiBuild application, you will need to provide:

IRD Individual Income Tax Return for the tax year ending 31 March 2019.

We have included a guide on how to obtain this document on page 2.

2 SCENARIO 2

I was self-employed for the full previous tax year and have not filed my IR3.

I was self-employed during 1 April 2018 – 31 March 2019 and I **have not yet** filed my IR3 to Inland Revenue.

When submitting your KiwiBuild application, you will need to provide:

Personal IR3 for the last tax year ending 31 March 2019.

Please note: We only accept IR3 documents that have been prepared by an accountant.

3 SCENARIO 3

I was self-employed for part of the previous tax year.

I was only self-employed for **part** of the last tax year ending 31 March 2019. I was unemployed or an employee for the rest.

When submitting your KiwiBuild application, you will need to provide:

IRD Individual Income Tax Return for the tax year ending 31 March 2019.

We have included a guide on how to obtain this document on page 2.

4 SCENARIO 4

I became self-employed after the previous tax year ended.

I became self-employed **after** 31 March 2019.

When submitting your KiwiBuild application, you will need to provide:

IRD Summary of Earnings for the last tax year ending 31 March 2019.

We have included a guide on how to obtain this document on page 3.

Finding your IRD Individual Income Tax Return is easy

1

Go to www.ird.govt.nz and login via **myIR login**



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[Home](#) [Individuals and families](#) [Business and organisations](#) [Intermediaries and others](#)

2

Click **Income tax**



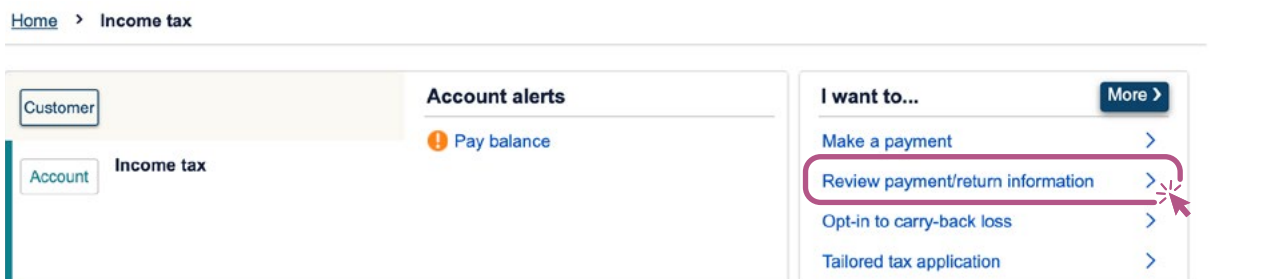
[Accounts](#) [Submitted](#) [Correspondence](#) [Names and addresses](#) [Logons](#)

All accounts (tax types) that you can access [View accounts >](#)

[Income tax >](#)

3

Click **Review payment/return information**



[Home](#) > [Income tax](#)

[Customer](#) [Account](#) **Income tax**


Account alerts
 Pay balance

I want to... [More >](#)

- [Make a payment >](#)
- [Review payment/return information >](#)
- [Opt-in to carry-back loss >](#)
- [Tailored tax application >](#)

4

Click **Filed** for the period of **31-Mar-2019**



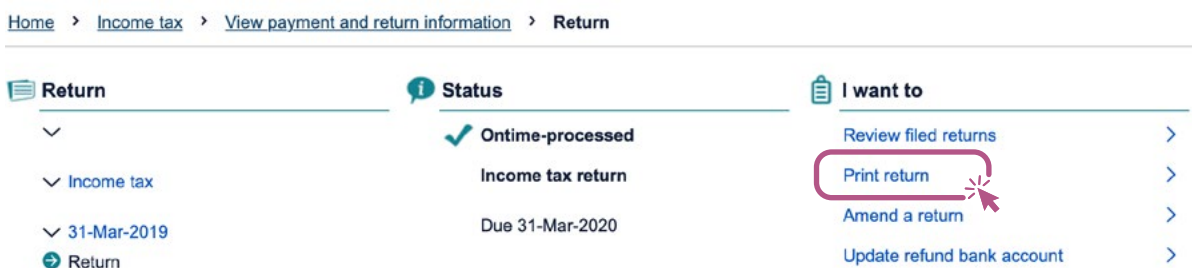
[Returns](#)

Use this field to filter by keywords, dates, or numbers

Status	Period	Return
File return	31-Mar-2020	Income tax return
Filed	31-Mar-2019	Income tax return
Filed	31-Mar-2018	Income tax return

5

Then, click **Print Return**



[Home](#) > [Income tax](#) > [View payment and return information](#) > [Return](#)

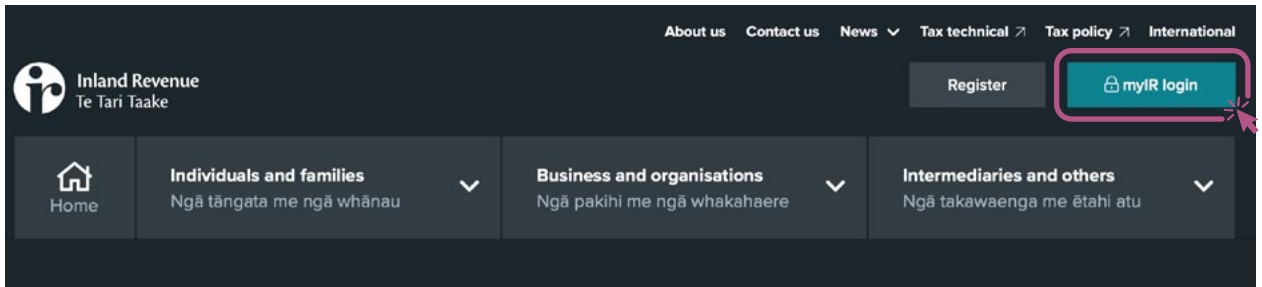
Return **Status** **I want to**

- [Income tax](#)
- [31-Mar-2019](#)
- [Return](#)
- [Ontime-processed](#)
- [Income tax return](#)
- [Due 31-Mar-2020](#)
- [Review filed returns >](#)
- [Print return >](#)
- [Amend a return >](#)
- [Update refund bank account >](#)

Finding your IRD income summary is easy

1

Go to www.ird.govt.nz and login via **myIR login**



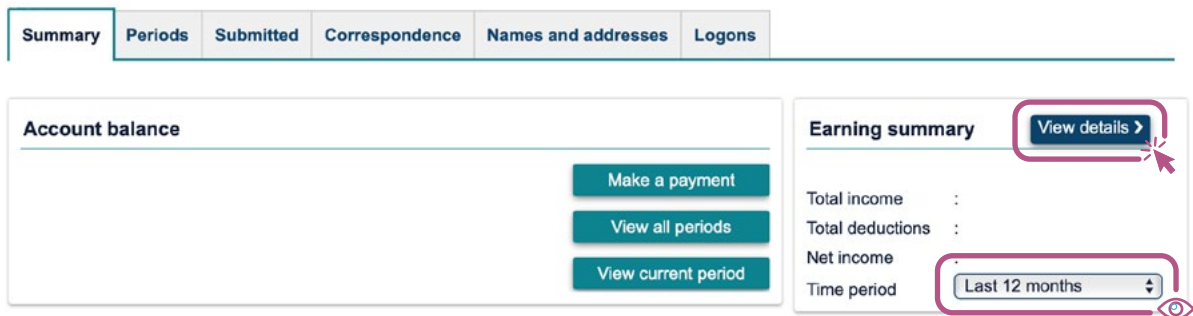
2

Click **Income tax**



3

Ensure **Last 12 months** is selected from the dropdown box. Then click **View details**



4

Then, click **Print income details**



PLEASE NOTE:

You may need to manually enter the dates to ensure all earnings made in the last 12 months are included in this document.